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Proceedings of IQAC Meeting on 16/03/2023 at the Principal's chamber at 1:30 P.M

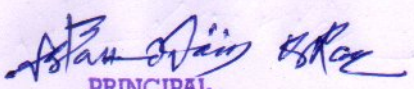
Members present in the IQAC meeting dated 16/03/2023 at the Principal's chamber at 1:30 P.M.

1. Dr Md Salauddin Khan (Principal)
2. Dr Indrajit Chattopadhyay (Coordinator)
- 3 Dr Krishnendu De
- 4 Prof Subhamoy Chattopadhyay
5. Dr Rupam Mukherjee
6. Prof Samrat Banerjee
7. Prof. Subhasree Das
8. Prof. Prasenjit Pal
9. Dr Golam Mostafa
10. Dr Somnath Das
11. Sri Tulsi Das

Principal Dr Md Salauddin Khan took the chair and the meeting started. The following resolutions were taken unanimously after discussion on the itemized agenda mentioned in the notice (Ref no KSM/IQAC/01/2023, dated 09/03/2023):

Resolution 1. The resolutions taken in the previous meeting dated 28/07/2023 were read and except the resolution 3C (Miscellaneous) all were confirmed. The house was informed that due to certain technical complication on the part of Students' Health Home, Kolkata, the membership proposal, as discussed under resolution 3C (Miscellaneous), could not be accepted by the college.

Resolution 2. After a threadbare discussion on organizing a seminar on establishing the Hooghly chapter of SWAYAM at the college and to spread the awareness of regarding the necessity of such repository of e-learning, it was decided a Seminar, to be convened by Dr Rupam



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Mukherjee, Assistant Professor of Economics, will be held after the Semester end examinations of the University of Burdwan are over.

Resolution 3. A plan of action was chalked out highlighting the scope of upgrading the college profile in terms of NAAC evaluation. The following plans was adopted unanimously:

- a) Usual obtaining of feedback, through Google form, from the students, teachers, office staff and parents in format designed by the college.
- b) Department-in-charges will be entrusted with collecting the information regarding their Students' Participation in Sports, Cultural and Extension activities in the format (data template) prescribed by NAAC.
- c) Department-in-charges will be entrusted with collecting the information regarding their Students' Progression in Higher Education, Success in Competitive Examinations and Placement in Jobs.
- d) Organizing yearly programmes on Gender Equity, Environmental Sustainability and Universal Values and Brotherhood as usual.
- e) Organizing Capacity Building Workshop(s) for students in which select faculty members will act as resource persons. The following areas and resource persons were considered and the house unanimously agreed -- i. Soft Skill – Sri Prasenjit Pal and Sri Soumitra Sarkar, ii. Placement Skill – Dr Mitrajit Chatterjee and Dr Rupam Mukherjee, iii. Oratory Skill – Prof Tupur Bairagi and Prof Maitreyi Dasgupta, iv. Communication Skill – Dr Samrat Banerjee, Dr Debmalya Chatterjee, Prof Priya Das. v. Painting and Drawing – Prof Subhasree Das.
- f) To arrange for yearly Academic and Administrative Audit, Green Audit, Waste Management System and ISO certification to meet the demands as mentioned in Criterion 6 of AQAR.
- g) To reorganize the Anti-Ragging Committee and Anti-Sexual Harassment Committee and to organize yearly awareness programmes to meet grievances effectively.

The meeting ended with a vote of thanks.


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