



KABI SUKANTA MAHAVIDYALAYA

(Affiliated to the University of Burdwan)

ISO 9001:2015 Certified | Re-accredited by NAAC with ' B '

Bhadreswar, P.O – Angus, Hooghly – 712221, W.B.

Call: 033-2633-6184 | sukantacollege@gmail.com | www.ksmv.ac.in

Ref:.....

Date:.....


Internal Academic and Administrative Audit 2022-23

Name of the Institute : KABI SUKANTA MAHAVIDYALAYA, BHADRESWAR, HOOGHLY

Date : 13/05/2023

Name, Designation and Address of Academic Audit Experts: Audit was conducted internally by following members-

1. Dr. Md. Salauddin Khan, Principal
2. Dr Indrajit Chattopadhyay, Coordinator, IQAC
3. Dr Golam Mostafa, Secretary, Teachers' Council


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Members of Staff Present: All teaching staff

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Criterion	Items	Verification Yes/No	Comments	Suggestions for improvement
I. Curriculum	Steps followed in the designing of syllabus & curriculum	YES	College follows the Syllabus and Curriculum as framed by the affiliating University (The University of Burdwan). Good number of teachers participated in the relevant workshop relating to latest CBCS syllabus	Not Applicable
	Contents of the Curriculum	YES	Syllabus & curriculum as framed by The University of Burdwan	Not Applicable
	Validation done	YES	Syllabus & curriculum as framed by The University of Burdwan	Not Applicable

IDC /EDC	YES	As per the syllabus structure of The University of Burdwan	Not Applicable
Credits allotted/distribution -logic	YES	As per CBCS pattern adopted by the affiliating University	Not Applicable

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Curriculum Transaction	Teaching methods & Teaching aids	YES	Chalk-talk, PPT, Seminar, Assignment, Excursion, Micro-projects,	More use of Audio-visual aids needed
	E-learning modules	YES	Audio, Video, PPT, PDF study materials	LMS website needs to be upgraded
	Project work UG	YES (for Geography)	Geography department offers project work as per CBCS curriculum	No comments
	Internal assessment-components –Uniqueness	YES	Written test, Assignment, Student Seminar, Attendance	No comments
	Student support–remedial coaching	YES	Remedial classes incorporated in routine	No comments
	Parents meeting – evaluation of student’s progress	Yes	Held for Hons. Students	Should be held regularly
	Feedback from students	YES	Taken online every year	No comments
	Steps taken on the feedback	YES	As per student feedback remedial action have been taken or forwarded to higher authority for necessary action	No comments


Faculty Profile	Projects completed/ on going	YES	Completed- 2 Minor research projects sponsored by UGC	More fund should be released for research
	Seminars / conferences attended	YES	International/National/State level-34	Satisfactory
	Papers/ articles /books Published outstanding five publications from Social Science/Science/ Commerce/and others	YES	Please see the AQAR (2021-22) and the weblinks available at the college website. Refer to 3.2.1 and 3.2.2. Summary for 2021-22 is as following: Book/Book Chapter- 14 Research Article-16	Satisfactory
	FDP /RC /OC /Training Program/Workshop	YES	Total 50. Please see the AQAR (2021-22) and the weblinks available at the college website. Refer to 6.3.4	Satisfactory
	Preparation of E-learning materials /Content	YES	1Faculty member prepared e learning material for SWAYAM	Need to be improved
	Acted as resource persons	YES	Three faculty members acted as resource persons in various seminars, workshops & webinars	More initiative needed
	M.Phil. & Ph.D awarded	YES	One faculty member received Ph.D award.	More faculty members to be encouraged to pursue active research work

Profile of Students	Demand ratio(Applications received Vs Sanctioned Strength)	YES	Please see the AQAR (2021-22) and the weblinks available at the college website. Refer to 2.1.1.	No comments
	Students' involvement in extra-curricular & Co- curricular activities	YES	Publication of departmental wall magazines; Participation in Games, sports, cultural & science programmes. Active participation in Blood donation and Health Check up Camp organized by NSS units of the college.	More involvement required
	Study tour/industrial visits/ exhibitions/Internship/ Training	YES	Study tours are held as per Curriculum.	Need to improve on exhibitions.
	Achievements	YES	A good number of students got admitted in PG courses. Success at the university level cultural competitions.	Average; needs to be more satisfactory

Infrastructure in the Institute	No. of class rooms	YES	37	More classrooms required
	No .of laboratories	YES	02	No comments
	No. of computers–for teachers	YES	11	Additional computers required
	No. of computers–for students	YES	37	More computers required
	No. of computers – research scholars	YES	Not Applicable	No Comments
	No. of instruments	YES	As per syllabus	Up-gradation required

VI.0 Activities of the Institute	MoUs signed	YES	11	Needs initiative
	Consultancy	YES	NIL	Needs initiative
	Collaborations	YES	NIL	Need collaborative activities
	Association Meetings	YES	Teacher Council, Academic Council meetings held	Satisfactory
	Guest lectures	YES	NIL	More initiative to be taken
	Conference/Seminar / Workshop conducted	YES	1. State Level Webinar on Gender Sensitization 2. webinar on Intellectual Property Rights Awareness	More such events to be organized
	Extension Activity	YES	Various extension activities undertaken by 2 NSS units, including Blood Donation and Health Check up Camp organized by NSS units of the college.	More initiative needed
	Interaction with Industry / Research Centers/ Educational Institutions	YES	NIL	More initiative to be taken

	Newsletters /Magazine	YES	Yearly college magazine published	More initiative to be taken
	Placement	NO	Data not Available	More active role required in this regard


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Please comment on SWOC Analysis: (250 Words)

Strength: Qualified teaching faculty and efficient supportive staff having cordial relation with the students. IGNOU study centre (28150).

Weakness: Shortage of Teachers in some departments, like Philosophy, Education and Commerce; shortage of supportive staff, class rooms and equipments.

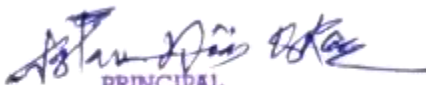
Opportunities: Various sports activities are conducted in college playground that may boost students' sports career in future
Inculcation of social awareness among students through socio-cultural and NSS programmes

Challenges: Covid-19 posed a massive challenge to the college where large section of students suffered in the pandemic and some of them dropped out. To motivate the students in a post pandemic situation remains a great challenge as a significant section of our students comes from economically backward section. Infrastructural up gradation is also a great challenge to the college as it lacks fund.

Best Practice (s) /Innovations of the Institute:

Practice:01 : Talk of the Month

Practice:02 : Reaching out to the Neighbours


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