



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

KABI SUKANTA MAHAVIDYALAYA

- Name of the Head of the institution **Dr Md Salauddin Khan**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03326336184**
- Mobile No: **9474553046**
- Registered e-mail **sukantacollege@gmail.com**
- Alternate e-mail **ksmiqac@gmail.com**
- Address **P.O. - Angus, Dist - Hooghly**
- City/Town **Bhadreswar**
- State/UT **West Bengal**
- Pin Code **712221**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Semi-Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **The University of Burdwan**
- Name of the IQAC Coordinator **Dr Indrajit Chattopadhyay**
- Phone No. **9433423084**
- Alternate phone No. **03326336184**
- Mobile **9474553046**
- IQAC e-mail address **ksmiqac@gmail.com**
- Alternate e-mail address **sukantacollege@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://ksmv.ac.in/AOAR-2021-22.aspx>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://www.ksmv.ac.in/Academic-calendar.aspx>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.01	2015	11/05/2015	10/05/2020

6. Date of Establishment of IQAC **05/03/2006**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Economics	Minor Research Project	A.K.Dasgupta Centre for Planning and Development, Visva-Bharati	Year 2023 Duration 05 Months	INR 20000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 03

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Regular Meetings 2. Initiation of CAS of 11 faculty members. 3. CAS of 6 faculty members. 4. Capacity Building Workshop for Students in collaboration with the Career Counselling and Placement Cell 5. Monthly Lecture Series by faculty members "Talk of the Month"

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To prepare for 3rd Cycle of Assessment & Accreditation of NAAC	IQAC is working on preparing the SSR
To initiate monthly Lecture Series by faculty members	Talk of the Month is running successfully
To organise women empowerment programme	On Women's Day an empowerment programme was organised.
Increase of academic activities as part of MoUs/linkages	Faculty exchange programme and research collaborations are on the up
Regular feedback to be collected from different stakeholders	Feedback from internal and external stakeholders was collected

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	30/01/2024

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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2023	09/03/2024				
15. Multidisciplinary / interdisciplinary					
<p>Our college is a multidisciplinary institution. Although the college has to follow the syllabus prescribed by the affiliating University (The University of Burdwan), we have integrated interdisciplinary areas of knowledge in a number of subjects such as Literature, History, Sociology, Political Science, Sanskrit, Economics and Commerce. Departments host academic activities and study trips together. We organise interdisciplinary lectures regularly to promote and exchange interdisciplinary thoughts and ideas.</p>					
16. Academic bank of credits (ABC):					
<p>It is the Affiliating University (University of Burdwan) that constitutes the Academic Bank of Credits so that credits earned by a student could be transferred, in case of their transfer, from one affiliated college to another. All the students of the institution have been enrolled for ABC (Academic Bank of Credits) and the data have been transferred in the prescribed proforma to the Affiliating University (University of Burdwan) for further action.</p>					
17. Skill development:					
<p>The CBCS system provides for SKILL ENHANCEMENT COURSES (SEC) for every subject taught at the College both in the Honours and General courses. These courses help the students with requisite skills beyond the theoretical knowledge systems. We give emphasis on computation and communication and soft skills too by organizing Capacity Building Workshops.</p>					

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As most of our students come from Bengali Medium Schools, most of the lectures are delivered in Bengali with English as a supporting Language. But we also keep in mind the demands of our Hindi speaking students and try to supplement some of our classroom interactions in Hindi. We teach Bengali , Sanskrit, Urdu, Indian History, Philosophy as well as many English Translations of texts originally written in Indian Languages (in the English Literature syllabus). Celebrations of special days of national importance like Independence Day, Republic Day as well as commemoration of the Birth Anniversaries of poets like Rabindranath Tagore (and especially the Bengali poet, Sukanta Bhattacharya, after whom our college is named) and thinkers like Dr Radhakrishnan are organized. These occasions become opportunities for students to be aware of the beautiful and vibrant Indian Culture and tradition.

The Indian Knowledge System has also been integrated in the CBCS syllabus prescribed by the UGC. In Sanskrit, for example, subjects like Self Management in the *Gita*, Brahmi Script Writing, Ethical, Moral and Political traditions of India, Environmental Awareness in Sanskrit Literature, Art of Balanced Living are being taught for understanding and internalization of Indian Knowledge System.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our institution follows the syllabus and course goals of the affiliating university (University of Burdwan) which plans each part of educational system around goal and outcome. Programme outcomes, programme specific outcomes and course outcomes for all programmes offered by the institution are stated, displayed and communicated to teachers and students.

The process of continual internal assessment is an integral part of the CBCS in which the curriculum is presently being delivered (NEP is going to be implemented from 2023-24 session starting in July 2024). Apart from that students, are put through departmental seminars , viva-voce etc to check their competence, performance and they are accordingly prepared for the optimum outcome.

20.Distance education/online education:

Since 2015, the college runs a study centre of Indira Gandhi

National Open University (Code 28150), catering to an ever-growing number of students who are provided with an alternative scope to continue their pursuit of higher education. After the COVID pandemic situation is over, the teaching-learning process has come back to offline/classroom mode but we are continuing some online tests/assignments to keep students tuned with the alternative modes of teaching-learning. Our faculty members have prepared study materials (SLM) for open universities and completed MOOC modules under SWAYAM.

Extended Profile

1. Programme

1.1

13

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1

553

Number of students during the year

File Description	Documents
Data Template	View File

2.2

583

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

415

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	44
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	49
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	37
4.2 Total expenditure excluding salary during the year (INR in lakhs)	4.97
4.3 Total number of computers on campus for academic purposes	71
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Our College aims at a holistic education of the learners focusing on the education beyond the confined classrooms. At the beginning of each academic session, the college publishes a detailed prospectus and routine. Departmental meetings are held before every session to plan effective curriculum delivery. Various teaching methods are practised - online, chalk and talk method, ICT enabled teaching-learning method, use of different charts, models and software (in practical classes), and distribution of class notes and study materials through departmental Whatsapp</p>	

groups. Practical Departments such as geography and commerce have proper and adequate instrumentation facility to conduct practical classes. Fieldworks and educational tours are conducted by different departments. Project work of students are guided for the accomplishment of analytical skills. Special talks by eminent academicians are also arranged regularly. Class tests, Internal examinations, regular assessment in practical classes, viva-voce, are done. We have a very rich central library and many departments have their departmental libraries too.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ksmv.ac.in/Notice.aspx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College prepares its academic calendar based on the guidelines and holiday list of the University of Burdwan. It is uploaded on the college website. At the beginning of the session, the departments allocate paper-wise course allocation to the faculty members. Timely completion of syllabus, revision, and internal evaluation are carried out in compliance with the schedule listed in the academic calendar. The performance of students is assessed continuously. Tests, assignments and internal exams are held in a time-bound manner. Students are also apprised of the criteria for internal evaluations on the departmental orientation day and it is reiterated in classes as well. The departments hold regular faculty meetings to ensure that continuous assessments are executed efficiently. All faculty members participate in the central evaluation process to ensure timely declaration of results of university examinations. This facilitates the commencement of the new session.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://ksmv.ac.in/Academic-calendar.aspx

1.1.3 - Teachers of the Institution participate in following activities related to curriculum

A. All of the above

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

296

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

296

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

While following the syllabus introduced by the affiliating university (University of Burdwan), the college keeps an eye on integrating the issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum, especially in the courses like Philosophy, Political Science, History, Sociology, Literature, Economics and Geography. During the classes and the tutorial sessions, the teachers aim at orienting the students to the above-mentioned issues by moving beyond the syllabus, referring to incidents, facts, data, etc. Our college prepares students to meet the challenges of gender inequity, environmental crisis, and erosion of human values in society through activities like seminar and workshop. Some courses already have such topics in their syllabi, but all students are sensitized regarding the imperatives of sustainable environmental practices and Gender equality through celebrations like World Environment Day, and International Women's Day. Programmes on

Human Rights and International Brotherhood are being organised by the institution. Our academic practice of "Talk of the Month" has addressed cross-cultural and multidisciplinary values and awareness among the students and the faculty members.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

540

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.ksmv.ac.in/NAAC/12243Feedback-System Action-taken-Upload-Final.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

48

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

213

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For slow learners Remedial classes, supplemented by required study materials, and counseling through mentoring classes are also conducted. Home assignments of varying levels are provided to improve their performance and boost their confidence to perform better in university examinations. Parents are informed about their children's performance at parent-teacher meetings and their suggestions are taken into consideration for further improvement of those students. For advanced learners Students are encouraged to read a variety of reference books, reports, and journals by issuing them books from the central or departmental library or by providing them with a variety of e-resources (from the platforms like SWAYAM, e-pathshala, etc.) in addition to the university-prescribed textbooks. Different departments follow various informal student-centric methods to meet the quest for knowledge of advanced learners. These include debates, peer teaching, quizzes, seminar presentation, and invited lectures on a variety of curriculum themes. Mentoring classes are offered to them to enlighten them about the scope of studies in higher education and Add-on courses (Certificate Programme) are offered by 10 departments to groom the students to adapt to the changing socio-economic conditions and become job-ready.

File Description	Documents
Link for additional Information	https://www.ksmv.ac.in/NAAC/143252.2.1-%20Need%20to%20Upload.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
553	44

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To make the Teaching-Learning process effective, it is mandatory to give primacy to the learner's needs, shortcomings and expectations. Therefore, the teachers focus on student centric methods for enhancing learning experiences. Instead of allowing the classes to be a 'one way traffic', we try to ensure the students' participation via interaction. They are encouraged to ask questions. In the mentoring classes, doubt clearing sessions are held regularly as problem solving methodology. All the students of semester 1 have to undertake project work in AECC1 (ENVS). Furthermore, students of Geography, Sociology and Commerce get an opportunity of experiential learning through project work and field work that help them to validate their knowledge in practical fields.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.ksmv.ac.in/NAAC/156292.3.1-Project-Work-Student-List.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use smartboard, overhead projectors, laptops, tablets in classes side by side the traditional chalk and talk method and use of hardcopies of texts. Smart classroom is used for effective discussion, elaboration and analysis of topics. Such tools are being considered by the teachers as giving them an added edge to their presentation. It is also considered to be necessary for the students to be acquainted with these upgraded techniques of teaching-learning. for the purpose of holding special and extra classes, as and when necessary, the teachers use web platforms such as Google Meet for facilitating teaching-learning in virtual classrooms.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://ksmv.ac.in/4.1.3-21.aspx

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

44

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is an integral part of the continuous assessment and evaluation process adopted by the institution for the progress of the learner. As per the instruction of the affiliating university (University of Burdwan), one internal assessment is being conducted between the semester ends. Students are notified well ahead of the Internal Assessments. Marks scored in it are being sent online to the university and are added to the final results. Students can see the marks reflected in their term end mark sheet. Apart from mandatory internal assessment, class tests (both in written and viva voce mode) are arranged to ensure the progress of the student.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.ksmv.ac.in/Notice.aspx

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Schedule of internal assessment is always shared beforehand with the students in their Whatsapp group as well as the college website. Still, if any student is found to have genuine reason for absence, s/he is allowed an earliest available slot for appearing in the said assessment so that no grievance arises on their part and the examination system remains time-bound and efficient.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.ksmv.ac.in/Notice.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Since ours is not an autonomous college, the responsibility of designing the curriculum and framing the syllabus for the UG courses rests with the affiliating university (The University of Burdwan). However, as students are admitted to the college, teachers from different departments orient them about the syllabus of different courses offered by the university, the learning objectives outlined in each course's syllabus, the duration of the course, and the required study materials, among other things,

while taking their classes. College also organizes sessions to inform them about the choice-based credit system and address their queries. The university syllabus of different departments is uploaded on the college website so that both Teachers and students can access it anytime. A copy of the syllabus and previous years' question papers of different semesters and different subjects are displayed in the college library

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.ksmv.ac.in/NAAC/154213Programme%20-%20Outcome.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The objective of the college is to provide value-based education to the students to instill self-confidence in them. To evaluate the course outcomes, each department analyses the result of their students following the end-semester examination and prepares a report on their performance. These reports are then discussed in an extended Teachers' Council meeting, seeking suggestions and innovative strategies for further improving pupils' performance. When the university announces the results of the odd semester, teachers from all departments counsel their students on how to enhance their performance in the upcoming even semester examinations. The college also analyses students' feedback to understand their perceptions of the institution's teaching-learning process and to inculcate need-based teaching. POs and COs are displayed in the college website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

245

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.ksmv.ac.in/NAAC/141426pass-percentage-2022-2023-report.docx.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.ksmv.ac.in/NAAC/12243Feedback-System Action-taken-Upload-Final.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.20

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-

government agencies during the year**1**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://akdcentrevisvabharati.org/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****1**

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****24**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

23

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Health Awareness Drive:

In collaboration with Lions Club Chakdah, and 'Chinsura Aaloy Feera,' an NGO, a free health check-up camp was organized for the residents of Bigati Gram Panchayat. The services offered were addressing eye and dental issues, along with essential screenings for body weight, blood glucose levels, blood pressure, and echocardiograms. Around 70 individuals availed eye examinations, 42 underwent dental check-ups, and 63 monitored their glucose levels, highlighting a proactive approach to healthcare within the community.

2. Literacy Drive:

Recognizing the educational challenges faced by the economically disadvantaged groups, we launched a comprehensive literacy drive meticulously tailored to address the needs of first-generation learners. Essential educational resources and materials such as books, colour pencils, pens, and workbooks were distributed free of cost in the adopted villages.

3. Social Awareness Drive

The spotlight was on health awareness, encouraging residents to adopt mosquito nets to fend off vector-borne diseases like malaria and dengue. Simultaneously, we emphasized road safety, promoting the "Safe Drive, Safe Life" initiative. Through education and

example, we aimed to cultivate responsible driving habits, safeguarding lives at every turn. We extended our efforts to sanitization, water conservation, recognizing its essential role and advocating for its protection.

File Description	Documents
Paste link for additional information	https://www.ksmv.ac.in/NAAC/135173.3.1-Ready%20for%20upoad.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

55

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

11

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Although the college is small from the perspective of campus and subject variety, adequate physical infrastructure for an efficient Teaching-Learning process is available. Apart from the rudimentary facilities like the class rooms, bench, blackboard, library (with books, journals and internet), each department has LMS (smartboard, OHP, laptop computers). The Geography laboratory is equipped with Survey TLM and other necessary equipment. We have a Virtual Classroom, auditorium (for holding Seminar/Conferences), e-podium, audio/address system and photocopy machine for better accessibility of the students. Moving beyond the chalk and talk method, the institution aims for an all-round and effective delivery of the course content.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ksmv.ac.in/NAAC/142649Infrustructure%20and%20ITC.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has an auditorium built up for the purpose of organizing cultural programmes. Although limited indoor games facilities (like carrom, chess and table tennis) are available, we

have no infrastructural facility for gymnasium and outdoor games.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ksmv.ac.in/NAAC/15430indoor.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ksmv.ac.in/NAAC/142649Infrustructure%20and%20ITC.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Name of the ILMS software SOUL 2.0 Nature of automation (fully or partially) - Fully

Version 2. 0

Year of automation 2007

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.39

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

51

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution yearly updates its IT facilities including Wi-Fi through annual maintenance. Private Broad Band with Wifi Support, BSNLBroad Band with Wifi Support, Website are regularly maintained to keep them up-to-date. Details have been provided in Audited 2022-2023 format.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

71

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical, academic and support facilities that the college have are assets that need to be maintained regularly. Therefore, the college has taken the dual policy of utilizing the facilities to the full; trying to cater to the students and staff on the one hand and maintaining the physical and technical facilities through outsourcing (annual maintenance contract for equipment). Students are asked about their demands and expectations during Students'

Satisfaction Survey and accordingly, as per funds available, facilities are augmented.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

715

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to institutional website	https://www.ksmv.ac.in/NAAC/131225Sign%20stamp%20pad-Final.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	0
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	0
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

27

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college facilitates the Students' representation and engagement in various administrative, co-curricular and extracurricular activities by adopting the policy of inclusion. Students are part of the Governing Body, the highest administrative body of the institution. Students have actively taken part in different cultural programmes, youth parliament, quiz, extension activities like cleanliness, literacy drive, health check up camp organized by the NSS units of the college.

File Description	Documents
Paste link for additional information	https://www.ksmv.ac.in/NAAC/135173.3.1-Ready%20for%20upoad.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni Association of the college which is still

unregistered. Online Registration Process for alumni has re-started. Alumni Association meets regularly to provide their feedback and proposals for the betterment of the college.

File Description	Documents
Paste link for additional information	https://ksmv.ac.in/alumni/survey.aspx
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION AND MISSION - FOCUS AREA: Our college is dedicated to propelling the wave of inclusive education and widening the doors of higher learning to an even more diverse array of students. Nestled in a semi-urban landscape, the institution stands as a beacon of hope for numerous students hailing from economically disadvantaged families, many of whom are first-generation learners. In response to the surging demand among local students, our college has planned to introduce Urdu from the ensuing academic session. It is worth noting that the IGNOU Study Centre (Code 28150) of the college has exemplified remarkable success in catering to the aspirant seager to embark on their higher education journey through distance learning mode.

The commitment of the college to growth and excellence is showcased through its strategic allocation of funds. With precision and foresight, it has judiciously utilized all three installments of funding received from RUSA. It is now using the funds granted by the Government of West Bengal for vertical expansion of the new building, thereby capitalizing on each opportunity to enhance its infrastructure and academic offerings.

The college is fostering a wide research ambience and reaches out

to the local community for care and awareness.

File Description	Documents
Paste link for additional information	https://ksmv.ac.in/Mission-vision.aspx
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At the forefront of the college's governance structure, policy-making bodies like the Governing Body and the Teachers' Council wield significant influence in shaping both academic and administrative trajectories. These bodies operate on a foundation of inclusivity and collaboration, ensuring that the voices of students are heard and valued when necessary. The Governing Body, in particular, epitomizes participative management by encompassing representatives from each stratum of the institution - employers, teachers, non-teaching staff, government nominees, and the affiliating university. The Teachers' Council, on the other hand, stands as a hub for vital decisions, where resolutions of consequence are born from thoughtful discussions and collective consensus. Through the Principal's adept administrative skills and unceasing dedication to the development of the college, he has created a work culture that is both productive and harmonious. This harmonious blend of perspectives empowers the college to navigate the complex landscape of education with wisdom and insight.

File Description	Documents
Paste link for additional information	https://ksmv.ac.in/Mission-vision.aspx
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has implemented comprehensive quality improvement strategies across various domains. In curriculum development, faculty members contribute to syllabus formation aligning with the New Education Policy 2020, promoting student-centric learning. Teaching and learning methods are innovative, incorporating

seminars, field surveys, and active student participation. Examination processes ensure fairness and include internal evaluations alongside university-conducted exams. Faculty engagement in research is emphasized, with publications and participation in conferences. The institution prioritizes library and ICT resources, with plans for infrastructure expansion. Human resource management focuses on continuous training and performance evaluation. However, industry collaboration initiatives are in nascent stages. Admission processes are merit-based and conducted online. Overall, these strategies aim to enhance the quality of education, foster research and innovation, and provide holistic development opportunities for students and faculty alike.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ksmv.ac.in/Mission-vision.aspx
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Curriculum is planned and implemented by the University of Burdwan following UGC's CBCS (Semester system). Faculty members attend syllabus/curriculum development meetings and suggest possible betterments wherever possible. Students are exposed to recent developments in their respective study areas and teaching methods are not limited within lectures only. Remedial and mentoring classes are augmented to normal classes so that they may overcome learning difficulties. Semester end examinations and CIE are the methods through which students are evaluated. In case of Semester end examinations, evaluation is done by University appointed teachers for unbiased and impartial assessment. Marks obtained by the students in internal evaluations are added to the score of semester end examinations. Faculty members are engaged in research activities like publications, paper presentation, attending seminars etc. as well as faculty development. The college library is equipped with an ever-growing stock of books, magazine and periodicals. Accession to E-resources has also been provided. ICT

facilities have been provided to each department. The institution is expanding its physical infrastructures this year with financial help from the Department of Higher Education, Govt. of West Bengal. The faculty members as well as the office staff are trained in soft skills; during examinations and different academic and administrative activities everyone carries out their part efficiently. Admission of students is done purely on the basis of the merit and the entire processes is done online, following University rules.

File Description	Documents
Paste link for additional information	https://ksmv.ac.in/Mission-vision.aspx
Link to Organogram of the Institution webpage	https://ksmv.ac.in/Pdf/Organogram.png
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Presently the GSLI scheme is in force as a welfare scheme for the teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://www.ksmv.ac.in/NAAC/1231246.3.1-GLSI-Data.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college abides by the Performance Appraisal System. The teachers of the College have to go through and fulfil PBAS criteria prescribed by the Higher Education Department of the Government of West Bengal, during their Career Advancement. Their

performance is being judged and certified by the Coordinator of IQAC, Head of the Institution, one Govt Nominee and one/two Subject Experts nominated by the Vice Chancellor of the affiliating University. For the Non-Teaching Staff, existing rules of the Higher Education Department of the Government of West Bengal is being followed.

File Description	Documents
Paste link for additional information	https://wbhed.gov.in/readwrite/uploads/1513600964.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts regular internal audits under the supervision of the Accountant, the Bursar, and the Head of the institution. The Government approved and authorized agency 'KDSS & Associates' has done the external audit regularly. In compliance to certain strategic policies of the finance department of the Government of West Bengal, the external audit could not be updated. Still, the internal audit is up to date as per the records closing with the financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a transparent policy for utilization of funds as per the Government rules. As and when funds are received, the college invites tender through its website and in due time, the selected vendor/farmis entrusted with the task. After the work is done, proper utilization certificates are preserved and are subjected through audit. The Governing Body takes care of the fact that the funds are utilized to the optimum benefit of the college.

However, during the present year, the college did not receive any funds.

File Description	Documents
Paste link for additional information	https://ksmv.ac.in/Tender.aspx
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has institutionalized the policies mentioned below as the result of initiatives are taken by the IQAC:

1. **Annual Programmes on Gender Sensitivity and Women's Issues:** The college is taking a significant step forward in promoting awareness and fostering discussions on gender sensitivity and relevant women's issues. These initiatives are essential in creating an environment that supports diversity, gender-equity, and women empowerment.

2. **Promotion of Universal Values :** As the college is located in an

area with a rich tapestry of cultural and linguistic diversity, it is imperative to celebrate and embrace the values that unite us all. In this spirit, the college has prioritized to celebrate International Vernacular Day, Independence Day etc. College also takes immense pleasure in celebrating the birthdays and honouring the legacies of Rabindranath Tagore, Swami Vivekananda, Mahatma Gandhi, Sukanta Bhattacharya, the poet after whom our college is named.

3. IQAC has initiated the process of promotion under CAS of 11 teachers. 6 of them have been promoted by June 2023; others' formalities are almost finished.

File Description	Documents
Paste link for additional information	https://www.ksmv.ac.in/NAAC/125138CAS%20related%20paper.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. The IQAC, in association with the Teachers' Council and the CBCS Committee, regularly assesses students' advancements course and programme outcomes. Remedial classes are made available to encourage both advanced and slow learners. 2. The IQAC has initiated an innovative programme called "Talk of the Month" which provides a platform each month for a faculty member, selected on the basis of their seniority of service, to deliver a thought-provoking, multi-disciplinary popular lecture on any relevant subject that extends beyond the standard curriculum to both faculty and students. This initiative aims at fostering intellectual growth, enhancing awareness of real-world challenges, and promoting the holistic development academic and cultural environment of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://ksmv.ac.in/AQAR.aspx
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

On 9th March 2023, the College celebrated International Women's Day (8th March being a holiday). The National Service Scheme (NSS) units of the College, in collaboration with the Anti-sexual Harassment Cell and IQAC, held a one-day workshop on Women Empowerment. The workshop was attended by around 86 students and faculty members and office staff. Dr Srikumar Deb, the seniormost teacher of the College, chaired the workshop and welcomed all speakers and attendees. The workshop began with a lecture on the topic of women empowerment delivered by the Convenor of the Anti-sexual Harassment Cell, Prof Saheli Naik. It was followed by the speech of the Resource Person, Sensei Sekhar Guha Majumder, 3rd

dan Black Belt, Seishinkai Shito Ryu Karate, followed by a hands-on training session on self-defence conducted by Sensei Majumder with the help of his team. The next speech on the thrust area of the workshop was delivered by Mr Soumitra Sarkar, Programme Officer, NSS Unit II. The interactive training session was appreciated by the participants and lectures delivered by the speakers were highly appreciated. The workshop concluded with the vote of thanks by the organisers.

File Description	Documents
Annual gender sensitization action plan	https://www.ksmv.ac.in/NAAC/144559Measures%20initiated%20.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.ksmv.ac.in/NAAC/144715Specific%20facilities%20provided%20for%20women%20.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Regarding the management of waste, the institution has adopted the practice of separating degradable and non-degradable waste at source by using separate waste bins (marked and coloured). Students and staff are made aware of the necessity of waste management for a cleaner environment of the institution. Contents of the separated waste bins are disposed of in the daily collection vans circulated by the local municipality.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.ksmv.ac.in/NAAC/144921Describe%20the%20facilities%20in%20the%20Institution%20.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and	E. None of the above

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Teachers offer their lectures in a variety of languages (mainly in English, Bengali and Hindi) in classes so that students from multilingual backgrounds may readily grasp what is being taught.

College encourages students to apply for different types of state government funded scholarships (like Kanyashree Prakalpa, Aikyashree Prakalpa), OASIS Scholarship (to assist SC/ST and OBC students who are unable to continue their studies owing to financial hardship), Swami Vivekananda Merit-Cum-Means Scholarship, Scholarships under Beedi Workers Welfare Funds.

With the active involvement of staff members, students and NSS volunteers, the college have observed days of national significance such as Partition Horror Remembrance Day, Independence Day and Republic Day by hoisting the national flag and singing the national anthem to foster the spirit of national integrity. To raise the students' knowledge of our rich cultural heritage, the institution also commemorates the birth and death anniversaries of great persons like Rabindranath Tagore, the poet Sukanta Bhattacharya, and Dr. Sarvepalli Radhakrishnan.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Measures are taken from time to time to uphold constitutional obligations amongst the students and other stakeholders through a constitutional awareness camp organized in our college campus. A sizable number of students and teachers actively participated in the said programme. NSS units of our college are very active to carry out such sensitization programmes.

Additionally, during the observation of Independence Day on 15th August and Republic Day on 26th January, a get together is generally organized every year to shed light on the importance of values, duties and responsibilities that a responsible Indian citizen must carry out.

National Voters' Day is observed with the help of district administration to sensitize students who are new voters.

The issue of sensitization of students and employees of the college is also imbricated in the code of conduct prepared by the college authority and displayed in the website for notification of all the stakeholders.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

During the observation of the Independence Day on 15th August and the Republic Day on 26th January, after the flag hoisting

ceremony, the speeches of the Head of the institution and others aim to shed light on the importance of values, duties and responsibilities that a responsible Indian citizen must carry out. During this particular year (2022-23), as per the instruction of the UGC, Partition Horror Remembrance Day was observed during 14th August (2022).

The college also celebrates occasions such as International Women's Day and International Vernacular Day to raise awareness levels among students about the relevance of such commemorative days in our life. International Yoga Day was celebrated (on 21st June) in the college by the NSS Units 1 and 2 with active participation of staff and students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice:01 Title: Talk of the Month The Context: The practice is guided by an endeavour to cultivate academic excellence among the faculty members. The Practice: Each faculty member delivers a lecture every month on multidisciplinary/popular subjects. Faculty members, non-teaching staff and students are engaged in the activity. The Evidence of Success: Growing participation among teachers, non-teaching staff and students, especially in the interactive sessions; exchange of ideas enriching and igniting minds.

Practice:02 Title: Reaching out to the Neighbours The Context: As a significant section of our students come from the neighbouring villages and jute mill areas, we reach out to those areas for community service. The Practice: We have organized, through the Units of NSS, outreach and extension activities in the villages of Bighati Gram Panchayat in the form of general health awareness campaign, health check-up camp and literacy drive. The Evidence of

Success: We are receiving requests for more of such camps and campaigns and we are encouraged for planning such extension activities on larger scale.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness: Nurturing a Culture of Research & Innovation

- Faculty members engaged in research individually as well as in collaboration with the teachers of colleges under MoU or Academic Linkage.
- Dr. Indrajit Chattopadhyay, Dr. Ashok Krishna Chatterjee and Dr. Somnath Das of our college serve as research guides for Ph.D. programmes
- Dr. Rupam Mukherjee and Sri Subhamoy Chattopadhyay submitted an MRP funded by the A.K. Dasgupta Centre for Planning and Development at Visva-Bharati.
- IQAC has launched an innovative programme titled 'Talk of the Month'; each faculty member delivers a lecture monthly, addressing wide array of subjects.
- Dr. Indrajit Chattopadhyay, Dr. Ashok Krishna Chatterjee and Dr. Rupam Mukherjee have created study materials for different universities.
- Dr. Mukherjee's project 'Data Analytics Platform for Economic Policy Evaluation and Optimization,' has received a utility patent published in the Official Journal of The Patent Office of Govt of India.
- Dr. Krishnendu De, Assistant Professor of Mathematics, graced the 24th International Differential Geometry Workshop at Pukyong National University, Korea as Invited Speaker.

•Dr Subhashree Das, Assistant Professor of Bengali, as painter has received international acclaim, with her artwork featured in the esteemed 100 International Contemporary Artists' magazine.

•Dr.Mukherjee lectured as Guest Panellist of All India Radio.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To go for 3rd cycle of accreditation byNAAC.
2. To publish an edited volume with ISBN number containing the research works of faculty members.
3. To increase the academic collaboration with other institutions through MoUs and Academic Linkages.
4. To initiate more green campus initiatives in terms of Green Audit.
5. To maintain regular audits like Academic, Administrative and Gender Audits.
6. To install Sanitary Napkin DispensingMachine for a better hygenicsafety of female employees and students.