### THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Dr. Malabika Mandal

Associate Professor

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Bengali (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").

I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

#### Examiners are requested to make a special note of the following rules and instructions:

1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.

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3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.** 

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

8. If Examiners are convinced from internal evidence in the scripts that candidates have adopted unfair means and / or are guilty of breaches of discipline, an immediate report should be made to the Controller of Examinations by name through the Head Examiner, Chairman or Convener concerned and the relevant scripts should be sent along with such report.

9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Dr. Subhajit Gangopadhyay

Associate Professor

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Commerce (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

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I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Dr. Srikumar Deb Associate Professor

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in History (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Dr. Ashoke Krishna Chatterjee

Assistant Professor

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Bengali (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Sri Prasenjit Pal Assistant Professor

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Geography (TH / PR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

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# Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)

## THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Smt. Saheli Naik Assistant Professor

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Political Science (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

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Controller of Examinations



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# Rajbati, Burdwan Department of Controller of Examinations

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9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Miss Priya Das Assistant Professor

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in English (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
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I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

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SBUP. 366/11-2011/5.000(C)

## THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Dr. Indrajit Chattopadhyay

Assistant Professor

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in English (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Sri Sohan Das

Assistant Professor

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Sociology (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Sri Sachin Chakraborty

Assistant Professor

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in History (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

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Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Sri Sibsankar Karan

Assistant Professor

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Sanskrit (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Dr. Krishnendu De Assistant Professor

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Mathematics (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

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Controller of Examinations



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3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.** 

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

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9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Sri Samrat Banerjee

Assistant Professor

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in English (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").

I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

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11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Smt. Subhasree Das

Assistant Professor

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Bengali (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

#### Examiners are requested to make a special note of the following rules and instructions:

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Dr. Golam Mostafa

Assistant Professor

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Geography (TH / PR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

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Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Dr. Mitrajit Chatterjee

Assistant Professor

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Geography (TH / PR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Sri Subhamoy Chattopadhyay

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Economics (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

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Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



# Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Sri Debmalaya Chatterjee

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in English (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

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I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

#### Examiners are requested to make a special note of the following rules and instructions:

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9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

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11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Smt. Dipannita Neogy

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Geography (TH / PR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Smt. Barnali Mukherjee

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Geography (TH / PR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Smt. Simanti Mukherjee

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Geography (TH / PR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Smt. Sulagna Ghosh

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in History (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)

## THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Miss Srabani Pal

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Sanskrit (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

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### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Smt. Tamali Ghosh

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Sanskrit (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
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- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").

I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

#### Examiners are requested to make a special note of the following rules and instructions:

1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.

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3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.** 

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7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

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9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Md. Israfil

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Sanskrit (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

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I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

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# Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Miss Salma Mandal

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Sanskrit (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

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Controller of Examinations



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# Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)

## THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Sri Soumitra Sarkar

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Sociology (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

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Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Smt. Tupur Bairagi

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Bengali (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Smt. Maitreyi Dasgupta

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

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9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Sri Partha Sharma

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Bengali (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").

I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

#### Examiners are requested to make a special note of the following rules and instructions:

1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.

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3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.** 

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

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9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

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11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. Dr. Moumita Manna

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in History (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").

I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.** 

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

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11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. ARPITA DEY

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Education (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations

The University of Burdwan

Burdwan.

To: Prof. GOUTAM KAPRI

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Education (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").

I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)

## THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. BAISAKHI CHATTERJEE

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Philosophy (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Yours faithfully,

Controller of Examinations

Anindya Zohi Pal

Rules, overleaf, must be strictly followed

[P.T.O]



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. PUJA DUTTA

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Mass Comm. & Journalism (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

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Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

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5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.** 

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

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7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

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9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations

The University of Burdwan

Burdwan.

To: Prof. RIYA DAS

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Sociology (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
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I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. SAKET CHOWDHURY

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Sociology (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

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I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

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SBUP. 366/11-2011/5.000(C)

## THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. ALKA RAJAK

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Sociology (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

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Controller of Examinations



## THE UNIVERSITY OF BURDWAN

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. KRISHNENDU MANDAL

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Sociology (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

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Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. SANCHITA DEY

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Political Science (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

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Yours faithfully,

Controller of Examinations



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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. RAHUL MUKHERJEE

SACT

KABI SUKANTA MAHAVIDYALAYA.

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Yours faithfully,

Controller of Examinations



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# Rajbati, Burdwan Department of Controller of Examinations

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3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

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9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. CHANDRIMA GHOSH

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Political Science (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Controller of Examinations



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SBUP. 366/11-2011/5.000(C)

## THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. SUMAN DUTTA

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Commerce (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

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Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

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SBUP. 366/11-2011/5.000(C)

## THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. SNEHANSHU BASU

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Commerce (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

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SBUP. 366/11-2011/5.000(C)

### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. ANKUR CHATTERJEE

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Commerce (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2020 Examinations, 2020

#### Your special attention is drawn to the following rules:

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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)

## THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. NEK PARVEEN

SACT

KABI SUKANTA MAHAVIDYALAYA.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Urdu (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

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### THE UNIVERSITY OF BURDWAN



## Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM: The Controller of Examinations
The University of Burdwan

Burdwan.

To: Prof. AJAY KUMAR SINGH

SACT

KABI SUKANTA MAHAVIDYALAYA.

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- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").

I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Controller of Examinations



## THE UNIVERSITY OF BURDWAN

# Rajbati, Burdwan Department of Controller of Examinations

#### Examiners are requested to make a special note of the following rules and instructions:

1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.

2. Examiners in subjects for which there are no Head Examiners, Chairman or Conveners should take delivery of the scripts not earlier than the 7<sup>th</sup> day but not later than the 12<sup>th</sup> day after the actual date of examination. The latter of appointment must always be shown at the time of taking delivery of scripts. It is desirable that Examiners should personally take delivery of the scripts. If under unavoidable circumstances an agent is sent he/she must have a letter of authority together with the letter of appointment. If delivery of scripts is not taken within the time specified above, it will presumed that the Examiner concerned is unwilling to examine the papers, and the matter will be dealt with as per rules.

3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.** 

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

8. If Examiners are convinced from internal evidence in the scripts that candidates have adopted unfair means and / or are guilty of breaches of discipline, an immediate report should be made to the Controller of Examinations by name through the Head Examiner, Chairman or Convener concerned and the relevant scripts should be sent along with such report.

9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

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