



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		KABI SUKANTA MAHAVIDYALAYA
• Name of the Head of the institution	Dr Md Salauddin Khan	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	03326336184	
• Mobile No:	9474553046	
• Registered e-mail	sukantacollege@gmail.com	
• Alternate e-mail	ksmiqac@gmail.com	
• Address	P.O- Angus, Dist. - Hooghly	
• City/Town	Bhadreswar	
• State/UT	West Bengal	
• Pin Code	712221	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Semi-Urban	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	The University of Burdwan				
• Name of the IQAC Coordinator	Dr Indrajit Chattopadhyay				
• Phone No.	9433423084				
• Alternate phone No.	03326336184				
• Mobile	9433423084				
• IQAC e-mail address	ksmiqac@gmail.com				
• Alternate e-mail address	sukantacollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://ksmv.info/weblinks-for-aqar-2020-21.html				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://ksmv.info/latest-news/wp-content/uploads/2021/08/BU-list-of-Holidays-21-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.01	2015	11/05/2015	10/05/2020
6.Date of Establishment of IQAC			05/03/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Not Applicable	Not Applicable	Not Applicable	Not Applicable	0	
8.Whether composition of IQAC as per latest NAAC guidelines			No		
• Upload latest notification of formation of IQAC			No File Uploaded		
9.No. of IQAC meetings held during the year			03		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
1. State Level Webinar on Gender Sensitization. 2. Intellectual Property Rights Awareness Programme. 3. Celebration of International Women's Day. 4. Promotion of one Teacher under CAS.		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
To organize Gender Sensitization Programme to spread awareness especially among students	State Level Webinar on Gender Sensitization on 26.12.2021	
To organize Intellectual Property Rights Awareness Programme	Webinar on Intellectual Property Rights Awareness in association with NIPAM & IPO, Kolkata	
To organize programme on Gender Equity	International Women's Day was celebrated to raise awareness about women's rights	
13. Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
Governing Body	22/10/2022	

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2023	19/01/2023
15. Multidisciplinary / interdisciplinary	
<p>The college has no scope of introducing multidisciplinary or interdisciplinary areas or subjects because it has to follow the syllabus prescribed by the affiliating University (The University of Burdwan). However, in the Undergraduate CBCS syllabus introduced by the affiliating university in 2017 has integrated interdisciplinary areas of knowledge in a number of subjects such as History, Sociology, Political Science and Sanskrit.</p>	
16. Academic bank of credits (ABC):	
<p>At present the college has no Academic Bank of Credit because the affiliating University (The University of Burdwan) is yet to introduce any such system.</p>	
17. Skill development:	
<p>The college does not have any skill development opportunity for students.</p>	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
<p>The Indian Knowledge System has been integrated in the present CBCS syllabus (Especially, Sanskrit and Philosophy) prescribed by the UGC. In Sanskrit, for example, subjects like Self Management in the Gita, Brahmi Script Writing, Ethical, Moral and Political traditions of India, Environmental Awareness in Sanskrit Literature, Art of Balanced Living are being taught for understanding and internalization of Indian Knowledge System.</p>	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
<p>The process of continual internal assessment is an integral part of the CBCS in which the curriculum is presently being delivered. Apart from that students are put through departmental seminars , viva-voce etc to check their competence, performance and they are accordingly prepared for the optimum outcome.</p>	
20. Distance education/online education:	

Since 2015, the college has been a study centre of Indira Gandhi National Open University (Code 28150) catering to an ever-growing number of students who are provided with an alternative scope to continue with their pursuit of higher education.

Extended Profile

1.Programme

1.1	10
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1850
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	304
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	265
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	18
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Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	00	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	37	
Total number of Classrooms and Seminar halls		
4.2	30.68	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	71	
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an academic practice the college follows an academic calendar to ensure the effective delivery of curriculum, organizing of Internal Assessments and other academic activities such as Seminars. During the present assessment year i.e July2021to June2022, due to COVID situations and the subsequent Lockdown, the college remained closed for the students' usual classroom teaching for a considerable period, i.e, up to 02.02.2022. To ensure an uninterrupted teaching-learning process, the college switched to online teaching. Internal Assessments, University Examination and other necessary academic and administrative activities were conducted online. Every event was duly notified in the college website which has always been accessible to the students and other stakeholders. However, offline classes have started effectively w.e.f 03.02.2022. Please refer to

the college website for necessary documents.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://ksmv.info/latest-news/notice/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Please refer to Part A, point no. 4 and 1.1.1 (the previous entry)

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://www.ksmv.info/academic-calender.html

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

While following the syllabus introduced by the affiliating university (University of Burdwan), the college keeps an eye on integrating the issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum, especially in the courses like Philosophy, Political Science, History, Sociology, Literature, Economics and Geography. During the classes and the tutorial sessions, the teachers aim at orienting the students to the above-mentioned issues by moving beyond the syllabus, referring to incidents, facts, data and using audio-visual aids.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

43

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.ksmv.info/student-feedbacks.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1300

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

304

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For slow learners ? Remedial classes, supplemented by required study materials, and counseling through mentoring classes are also conducted. ? Home assignments of varying levels are provided to improve their performance and boost their confidence to perform better in university examinations, ? Parents are informed about their children's performance at parent-teacher meetings and their suggestions are taken into consideration for further improvement of those students.

For advanced learners ? Students are encouraged to read a variety of reference books, reports, and journals by issuing them books from the central or departmental library or by providing them with a variety of e-resources (from the platforms like SWAYAM, e-pathshala, etc.) in addition to the university-prescribed textbooks. ? Different departments follow various informal student-centric methods to meet the quest for knowledge of advanced learners. These include debates, peer teaching, quizzes, seminar presentation, and invited lectures on a variety of curriculum themes, ? Mentoring classes are offered to them to enlighten them about the scope of studies in higher education and also to groom them to adapt to the changing socio-economic conditions and become job-ready.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1850	18

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To make the Teaching-Learning process effective, it is mandatory to give primacy to the learner's needs, shortcomings and expectations. Therefore, the teachers focus on student centric methods for enhancing learning experiences. Instead of allowing the classes to be a 'one way traffic', we try to ensure the students' participation via interaction. They are encouraged to ask questions. In the mentoring classes, doubt clearing sessions are held regularly as problem solving methodology. In the field works (Geography) students get an opportunity of experiential learning that helps them to validate their knowledge in practical fields.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

For a considerable part (July 2021 to January 2022) of the current assessment year, all the teachers have taken online classes due to COVID related closure and irregularity of offline classes. Therefore, the use of ICT enabled tools has been mandatory. Although the

college infrastructure could not be used, teachers have used personal devices such as laptop, desktop, smart phones etc. for holding classes and internal evaluations. As normal situation prevailed, teachers have started using the ICT facility available at the college. These include the use of laptop, overhead projectors, smartboard etc as and when required. Soft copies of texts and study materials are being shared with the students via the respective Whatsapp groups.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://ksmv.info/aqar/2021-22/4.1.3.html

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

Please see the attached file for details

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is an integral part of the continuous assessment and evaluation process adopted by the institution for the progress

of the learner. As per the instruction of the affiliating university (University of Burdwan), from the current year one internal assessment is being conducted between the semester ends. Marks scored in it are being sent online to the university and are added to the final results. Students can see the marks reflected in their term end mark sheet. Apart from mandatory internal assessment, class tests are arranged to ensure the progress of the student. Due to the recent COVID pandemic, all tests were taken online upto the resuming of offline classes w.e.f 03-02-2022

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Schedule of internal assessment is always shared beforehand with the students in their Whatsapp group as well as the college website. Still if any student is found to have genuine reason for absence, they are allowed an earliest available slot for appearing in the said assessment so that no grievance arises on their part and the examination system remains time-bound and efficient.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Since ours is not an autonomous college, the responsibility of designing the curriculum and framing the syllabus for the UG courses rests with the affiliating university (The University of Burdwan). However, some teachers of the college from different departments are members of the Board of Studies of the university. They contribute need-based insights and valuable suggestions when the university prepares the syllabus of different undergraduate courses. When students come to the college after being admitted, teachers from different departments orient them about the syllabus of different courses offered by the university, the learning objectives outlined

in each course's syllabus, the duration of the course, and the required study materials, among other things, while taking their classes. College also organizes sessions to inform them about the choice-based credit system and address their queries. The university syllabus of different departments is uploaded on the college website such that both Teachers and students can access it anytime. A copy of the syllabus and previous years' question papers of different semesters and different subjects are displayed in the college library

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The objective of the college is to provide value-based education to the students to instill selfconfidence among them. To evaluate the course outcomes, each department analyses the result of their students following the end semester examination and prepares a report on their performance. These reports are then discussed in an extended Teachers' Council meeting, seeking suggestions and innovative strategies for further improving pupils' performance. When the university announces the results of the odd semester, teachers from all departments counsel their students on how to enhance their performance in the upcoming even semester examinations. The college also analyses students' feedback to understand their perceptions of the institution's teaching-learning process and to inculcate need-based teaching.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

413

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.ksmv.info/aqar/2021-22/2.6.3.htm 1

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.ksmv.info/student-feedbacks.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

14

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Blood Donation & Free Health Check-up camp: The NSS Units (I & II) of Kabi Sukanta Mahavidyalaya in collaboration with the IQAC of the college hosted a Blood Donation, Detection of Thalassemia disease & Free Health Check-up camp at the college premises on 12th April, 2022 with the active participation of all the stakeholders of the college and involvement of the people of the local community. In the presence of some eminent medical professionals, the purpose of this initiative was to raise people's awareness of health issues among students and members of the local community to facilitate the early diagnosis and treatment of health-related ailment before they become more serious. [CLICK HERE FOR MORE DETAILS](#)

2. Students' Week Celebration: The NSS Units (I & II) of Kabi Sukanta Mahavidyalaya celebrated Students' week as per the order of the higher education department of Govt. of West Bengal from 01-01-2022 to 07-01-2022 through Google Meet, [CLICK HERE FOR MORE DETAILS](#)

3. One Day Free COVID Vaccination Camp 2021: The NSS Units (I & II) of Kabi Sukanta Mahavidyalaya with the help of Health Department of Govt. of West Bengal Organised One Day Free COVID Vaccination Camp on 04-10-2021 at the College Campus, obeying all COVID protocols. [CLICK HERE FOR MORE DETAILS](#)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

135

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Although the college is small from the perspective of campus and subject variety, adequate physical infrastructure for an efficient Teaching-Learning process is available. Apart from the rudimentary facilities like the class rooms, bench, blackboard, library (with books, journals and internet), each department has LMS (smartboard, OHP, laptop computers). The Geography laboratory is equipped with Survey TLM and other necessary equipment. We have a Virtual Classroom, auditorium (for holding Seminar/Conferences), e-podium, audio/address system and photocopy machine for better accessibility of the students. Moving beyond the chalk and talk method, the institution aims for an all-round and effective delivery of the course content.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.ksmv.info/aqar/2021-22/4.1.3.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has an auditorium built up for the purpose of organizing cultural programmes. Although limited indoor games facilities (like carom, chess and table tennis) are available, we have no infrastructural facility for gymnasium and outdoor games.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.ksmv.info/aqar/2021-22/4.1.3.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software SOUL 2.0

Nature of automation (fully or partially) - Fully

Version 2. 0

Year of automation 2007

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **D. Any 1 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.09

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

As the college came back to offline mode only in February 2022 after the Pandemic related restrictions ended, during the present assessment period Wi-Fi facilities could not be updated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

71

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

30.68

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical, academic and support facilities that the college have are assets that need to be maintained regularly. Therefore, the college has taken the dual policy of utilizing the facilities to the full; trying to cater to the students and staff on the one hand and maintaining the physical and technical facilities through outsourcing (annual maintenance contract for equipment). Students are asked about their demands and expectations during Students' Satisfaction Survey and accordingly, as per funds available, facilities are augmented.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

614

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college facilitates the Students' representation and engagement in various administrative, co-curricular and extracurricular activities by adopting the policy of inclusion. Students are part of the Governing Body, the highest administrative body of the institution. Students actively take part in different cultural programmes, youth parliament, quiz, Yoga competitions, extension activities led by the NSS units.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is not yet registered. The process of getting it registered under the Societies Registration Act is on but it is being procastinated by formalities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year **E. <1Lakhs**
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The objective of the college is to promote inclusive education and bring in more students to the realm of higher education. Since the college is located in a semi-urban area with many students belonging to economically backward families and some of whom are even first-

generation learners, its inclusive policy has ensured the admittance of more students of such category. The college has utilized all three installments of funding received from RUSA and plans to introduce Honours courses in Economics and Mathematics in the ensuing academic sessions. The college hosts IGNOU Study Centre (Code 28150) which has been successful in serving the needs of an increasing number of students who want to pursue higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The policy-making bodies of the college, such as the Governing Body and the Teachers' Council, have been responsible for making major academic and administrative decisions. Whenever necessary, students' opinions and feedback have also been considered. The Governing Body represents participative management of the institution because it comprises representatives from each stratum of the institution- employer, teacher, non-teaching staff, nominees of the Government, and the affiliating University. Important resolutions are made in the Teachers' Council through mutual discussion and consensus. However, the COVID-19 outbreak has severely impacted student participation during a significant section of this assessment year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has implemented quality improvement strategies for each of the following:

Curriculum Development : Faculty from each department attend curriculum development meetings of the affiliating University and suggest improvements wherever possible.

Teaching-Learning : The departments organize students' seminars, debates, field surveys to promote participatory learning. Remedial and mentoring classes help students overcome learning difficulties.

Examination and Evaluation : Students are evaluated through semester-end examinations and continuous internal evaluation.

Research and Development : In addition to professional development courses, faculty members are involved in publication in journals and edited books, presentation of papers at conferences, creation of e-contents and SLM. Some faculty members act as Ph.D supervisors.

Library, ICT and Physical Infrastructure : The college library has a rich collection of books, periodicals, and magazines and e-resources.

Human Resource Management : Faculty members and office personnel are equipped in soft skills. Everyone performs assigned academic and administrative duties competently.

Industry Interaction / Collaboration : Unfortunately, the college has not yet achieved much success in this field. Some rudimentary plans are being chalked out.

Admission of Students : Students are admitted solely on merit, and the entire process is conducted online in accordance with Government guidelines and University regulations.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://www.ksmv.info/mission-and-vision.html
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Please follow the link provide below for the Organogram

File Description	Documents
Paste link for additional information	http://ksmv.info/latest-news/the-functioning-of-the-institutional-bodies-is-effective-and-efficient-as-visible-from-policies-2020-2021/
Link to Organogram of the Institution webpage	http://ksmv.info/latest-news/the-functioning-of-the-institutional-bodies-is-effective-and-efficient-as-visible-from-policies-2020-2021/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Presently the GSLI scheme is in force as a welfare scheme for the teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has no Performance Appraisal System for non-teaching staff. The teachers have to go through and fulfil PBAS criteria prescribed by the Higher Education Department of the Government of West Bengal, during their Career Advancement. Their performance is being judged and certified by the Coordinator of IQAC, Head of the Institution, one Govt Nominee and one/two Subject Experts nominated by the Vice Chancellor of the affiliating University.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts regular internal audits under the supervision of the Accountant, the Bursar and the Head of the institution. External audit has been done regularly by the Govt approved and nominated agency 'KDSS & Associates' till 2020-21 when COVID 19 broke out. Since then the Govt has not initiated any audit on their part and therefore the external audit has not been done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since the college did not receive any such funds, the question of mobilization of funds is not applicable.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has institutionalized the policies mentioned below as the result of initiatives taken by the IQAC:

1. Organizing programmes on Gender Sensibility: The college has organized a State Level Webinar on Gender Sensitization on 26.12.2021

2. Organizing Programme on Intellectual Property Rights: A Webinar was organized by IQAC on Intellectual Property Rights Awareness on 29.04.2022

3. International Women's Day was celebrated in the College. on 08.03.2022

4. Promotion of one Teacher under CAS has been done.

File Description	Documents
Paste link for additional information	http://ksmv.info/latest-news/international-womens-day-celebration-in-college-on-08-03-2022/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1.) Along with the Teachers' Council and the CBCS Committee, the IQAC periodically reviews the students' progression; the advanced and the slow-learners are accordingly addressed in the Remedial classes.

2.) Students have been oriented towards ICT facilities available at the college and during the lockdown the teachers have also been oriented towards the technical nitty gritty of online classes by one of the technically efficient teachers.

3.) In consultation with the CBCS committee, the IQAC reviews the structure and method of Internal Assessment. Written Tests, Viva-Voce, Project and Home Assignment - all these are tried out periodically.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

C. Any 2 of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality initiatives
with other institution(s) Participation in NIRF
any other quality audit recognized by state,
national or international agencies (ISO
Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	https://ksmv.info/iqac.html
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Webinar on Women in Contemporary Society

A state level webinar was organized by the Department of Political science and Sociology in collaboration with the IQAC , Kabi Sukanta Mahavidyalaya on 26th December , 2021. The webinar was entitled `` Women in contemporary society `` . The invited speakers were -- Dr. Sourav Madhur Dey , Assistant Professor and HOD Department of Sociology , The University of Burdwan . Dr. Avisek Karmakar , Assistant Professor , Department of Political Science , Galsi Mahavidyalaya.

The webinar was conducted via Google Meet and about 184 students , faculty and other listeners joined in the webinar. The Webinar was presided over by the Principal of the college , Dr. MD . Salauddin Khan who welcomed all the speakers and participants. The Department of Political Science and the Department of Sociology were represented by Smt Saheli Naik and Sri Sohon Das (both faculty members) whereas IQAC was co -ordinate by Dr. Indrajit Chattopadhyay . The speakers' lectures and the interactive sessions were highly appreciated . The programme ended with a vote of thanks by the

organizers.

2. International Women's Day Celebrated on 08-03-2022 [follow the link]

File Description	Documents
Annual gender sensitization action plan	http://ksmv.info/latest-news/international-womens-day-celebration-in-college-on-08-03-2022/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college presently does not have any such management system ? Solid waste management ? Liquid waste management ? Biomedical waste management ? E-waste management ? Waste recycling system ? Hazardous chemicals and radioactive waste management

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

? Teachers offer their lectures in a variety of languages (mainly in English, Bengali and Hindi) in classes so that students from

multilingual backgrounds may readily grasp what is being taught.

? College encourages students to apply for different types of state government funded scholarships like Kanyashree Prakalpa , Aikyashree Prakalpa), OASIS Scholarship (to assist SC/ST and OBC students who are unable to continue their studies owing to financial hardship), Swami Vivekananda Merit-Cum-Means Scholarship, Scholarships under Beedi Workers Welfare Funds.

? With the active involvement of staff members, students and NSS volunteers, the college observes national holidays such as Independence Day and Republic Day by hoisting the national flag and singing the national anthem to foster the spirit of national integrity. To raise student knowledge of our rich cultural heritage, the institution also commemorates the birth and death anniversaries of great persons like Rabindranath Tagore, Kabi Sukanta Bhattacharya, and Dr. Sarvepalli Radhakrishnan.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Efforts were taken from time to time to uphold constitutional obligations amongst the students and other stakeholders through a constitutional awareness camp organized in our college campus. A sizable number of students and teachers actively participated in the said programme. NSS units of our college are very active to carry out such sensitization programmes. Additionally, during the observation of independence day on 15th August and Republic day on 26th January, a get together is generally organized every year to shed light on the importance of values, duties and responsibilities that a responsible citizen must carry out. National Voter Day is observed with the help of district administration to sensitize students who are new voters. The issue of sensitization of students and employees of the institution is given the top most priority, particularly in the area of national integration and generation of values and ethos with a view to prepare our society towards better living for the present generation and also for the future generation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

During the observation of Independence Day on 15th August and Republic Day on 26th January, after the flag hoisting ceremony, the speeches of the Head of the institution and others aim to shed light on the importance of values, duties and responsibilities that a responsible citizen must carry out. The college also celebrates occasions such as International Women's Day and International Vernacular Day to raise awareness level among students about the relevance of such commemorative days in our life.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice:01 Title: Promoting Natural Resources. The Context: The practice is guided by an attempt to utilize the renewable energy in the campus to the utmost thereby turning the college into a greener and pollution free institute. The Practice:Eco-friendly campus with garden and Solar Energy. The Evidence of Success: Consumption of Electricity has been reduced thereby minimizing the electricity bill expenses. Problems encountered and resources required: The use of Solar energy needs to be maximized and for this purpose financial and technical support from the government is solicited.

Practice:02 Title: Seamless Teaching-Learning during and afterCOVID

The Context: As we switched over to offline classroom teaching, the students had difficulties in coping up . The Practice: Students were re-oriented for offlineclasses and examination. They were put through pen and paper mode of class tests and internal assessments. They were encouraged to use the library.The Evidence of Success: A significant number of students are confident about their performance in University examination.Problems encountered and resources required: A section of students were found lacking in comprehension and their writing speed was reduced. Prolonged practice is needed for upgrading comprehending and writing skill which is indeed a matter of time.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Focus Area: The institute is focused on initiating more students to the domain of higher education.

Reason behind this Priority: Since the college is located in a semi-urban area with a number of students belonging to economically backward families and some of whom are even first generation learners, its inclusive policy has ensured the admittance of more students of such category.

Performance in the Thrust Area:

i) To make the students aware of the economic facilities available from the Government in the form of Students' Credit Card and scholarship under different heads so that they may continue their higher education.

ii) To re-orient the students to the offline classes and to address the difficulties they are facing to switch over to the pen and paper mode of examination.

iii) Kabi Sukanta Mahavidyalaya Study Center (Code 28150) of IGNOU has also succeeded to cater to an ever-growing number of learners choosing a variety of subjects and continuing higher study in Open Learning mode.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an academic practice the college follows an academic calendar to ensure the effective delivery of curriculum, organizing of Internal Assessments and other academic activities such as Seminars. During the present assessment year i.e July2021to June2022, due to COVID situations and the subsequent Lockdown, the college remained closed for the students' usual classroom teaching for a considerable period, i.e, up to 02.02.2022. To ensure an uninterrupted teaching-learning process, the college switched to online teaching. Internal Assessments, University Examination and other necessary academic and administrative activities were conducted online. Every event was duly notified in the college website which has always been accessible to the students and other stakeholders. However, offline classes have started effectively w.e.f 03.02.2022. Please refer to the college website for necessary documents.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://ksmv.info/latest-news/notice/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Please refer to Part A, point no. 4 and 1.1.1 (the previous entry)

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://www.ksmv.info/academic-calender.html

1.1.3 - Teachers of the Institution participate

C. Any 2 of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

While following the syllabus introduced by the affiliating university (University of Burdwan), the college keeps an eye on integrating the issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum, especially in the courses like Philosophy, Political Science, History, Sociology, Literature, Economics and Geography. During the classes and the tutorial sessions, the teachers aim at orienting the students to the above-mentioned issues by moving beyond the syllabus, referring to incidents, facts, data and using audio-visual aids.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

43

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
---	------------------------------

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
---	---

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.ksmv.info/student-feedbacks.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1300

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

304

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For slow learners ? Remedial classes, supplemented by required study materials, and counseling through mentoring classes are also conducted. ? Home assignments of varying levels are provided to improve their performance and boost their confidence to perform better in university examinations, ? Parents are informed about their children's performance at parent-teacher meetings and their suggestions are taken into consideration for further improvement of those students.

For advanced learners ? Students are encouraged to read a variety of reference books, reports, and journals by issuing them books from the central or departmental library or by providing them with a variety of e-resources (from the platforms like SWAYAM, e-pathshala, etc.) in addition to the university-prescribed textbooks. ? Different departments follow various informal student-centric methods to meet the quest for knowledge of advanced learners. These include debates, peer teaching, quizzes, seminar presentation, and invited lectures on a variety of curriculum themes, ? Mentoring classes are offered to them to enlighten them about the scope of studies in higher education and also to groom them to adapt to the changing socio-economic conditions and become job-ready.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1850	18

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To make the Teaching-Learning process effective, it is mandatory to give primacy to the learner's needs, shortcomings and expectations. Therefore, the teachers focus on student centric methods for enhancing learning experiences. Instead of allowing the classes to be a 'one way traffic', we try to ensure the students' participation via interaction. They are encouraged to ask questions. In the mentoring classes, doubt clearing sessions are held regularly as problem solving methodology. In the field works (Geography) students get an opportunity of experiential learning that helps them to validate their knowledge in practical fields.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

For a considerable part (July 2021 to January 2022) of the current assessment year, all the teachers have taken online classes due to COVID related closure and irregularity of offline classes. Therefore, the use of ICT enabled tools has been mandatory. Although the college infrastructure could not be used, teachers have used personal devices such as laptop, desktop, smart phones etc. for holding classes and internal evaluations. As normal situation prevailed, teachers have started using the ICT facility available at the college. These include the use of laptop, overhead projectors, smartboard etc as and when required. Soft copies of texts and study materials are being shared with the students via the respective Whatsapp groups.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://ksmv.info/aqar/2021-22/4.1.3.html

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
Please see the attached file for details	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>Internal assessment is an integral part of the continuous assessment and evaluation process adopted by the institution for the progress of the learner. As per the instruction of the affiliating university (University of Burdwan), from the current year one internal assessment is being conducted between the semester ends. Marks scored in it are being sent online to the university and are added to the final results. Students can see the marks reflected in their term end mark sheet. Apart from mandatory internal assessment, class tests are arranged to ensure the progress of the student. Due to the recent COVID pandemic, all tests were taken online upto the resuming of offline classes w.e.f 03-02-2022</p>	

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Schedule of internal assessment is always shared beforehand with the students in their Whatsapp group as well as the college website. Still if any student is found to have genuine reason for absence, they are allowed an earliest available slot for appearing in the said assessment so that no grievance arises on their part and the examination system remains time-bound and efficient.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Since ours is not an autonomous college, the responsibility of designing the curriculum and framing the syllabus for the UG courses rests with the affiliating university (The University of Burdwan). However, some teachers of the college from different departments are members of the Board of Studies of the university. They contribute need-based insights and valuable suggestions when the university prepares the syllabus of different undergraduate courses. When students come to the college after being admitted, teachers from different departments orient them about the syllabus of different courses offered by the university, the learning objectives outlined in each course's syllabus, the duration of the course, and the required study materials, among other things, while taking their classes. College also organizes sessions to inform them about the choice-based credit system and address their queries. The university syllabus of different departments is uploaded on the college website such that both Teachers and students can access it anytime. A copy of the syllabus and previous years' question papers of different semesters and different subjects are

displayed in the college library

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The objective of the college is to provide value-based education to the students to instill selfconfidence among them. To evaluate the course outcomes, each department analyses the result of their students following the end semester examination and prepares a report on their performance. These reports are then discussed in an extended Teachers' Council meeting, seeking suggestions and innovative strategies for further improving pupils' performance. When the university announces the results of the odd semester, teachers from all departments counsel their students on how to enhance their performance in the upcoming even semester examinations. The college also analyses students' feedback to understand their perceptions of the institution's teaching-learning process and to inculcate need-based teaching.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

413

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.ksmv.info/aqar/2021-22/2.6.3.html

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.ksmv.info/student-feedbacks.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

14

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Blood Donation & Free Health Check-up camp: The NSS Units (I & II) of Kabi Sukanta Mahavidyalaya in collaboration with the IQAC of the college hosted a Blood Donation, Detection of Thalassemia disease & Free Health Check-up camp at the college premises on 12th April, 2022 with the active participation of all the stakeholders of the college and involvement of the people of the local community. In the presence of some eminent medical professionals, the purpose of this initiative was to raise people's awareness of health issues among students and members of the local community to facilitate the early diagnosis and treatment of health-related ailment before they become more serious. [CLICK HERE FOR MORE DETAILS](#)

2. Students' Week Celebration: The NSS Units (I & II) of Kabi Sukanta Mahavidyalaya Celebrated Students' week as per the order of the higher education department of Govt. of West Bengal from 01-01-2022 to 07-01-2022 through Google Meet, [CLICK HERE FOR MORE DETAILS](#)

3. One Day Free COVID Vaccination Camp 2021: The NSS Units (I & II) of Kabi Sukanta Mahavidyalaya with the help of Health Department of Govt. of West Bengal Organised One Day Free COVID Vaccination Camp on 04-10-2021 at the College Campus, obeying all COVID protocols. [CLICK HERE FOR MORE DETAILS](#)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

135

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Although the college is small from the perspective of campus and subject variety, adequate physical infrastructure for an efficient Teaching-Learning process is available. Apart from the rudimentary facilities like the class rooms, bench, blackboard, library (with books, journals and internet), each department has LMS (smartboard, OHP, laptop computers). The Geography laboratory is equipped with Survey TLM and other necessary equipment. We have a Virtual Classroom, auditorium (for holding Seminar/Conferences), e-podium, audio/address system and photocopy machine for better accessibility of the students. Moving beyond the chalk and talk method, the institution aims for an all-round and effective delivery of the course content.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.ksmv.info/agar/2021-22/4.1.3.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has an auditorium built up for the purpose of organizing cultural programmes. Although limited indoor games facilities (like carom, chess and table tennis) are available, we have no infrastructural facility for gymnasium and outdoor games.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.ksmv.info/agar/2021-22/4.1.3.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software SOUL 2.0

Nature of automation (fully or partially) - Fully

Version 2. 0

Year of automation 2007

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.09

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

As the college came back to offline mode only in February 2022 after the Pandemic related restrictions ended, during the present assessment period Wi-Fi facilities could not be updated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

71

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
30.68	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
Physical, academic and support facilities that the college have are assets that need to be maintained regularly. Therefore, the college has taken the dual policy of utilizing the facilities to the full; trying to cater to the students and staff on the one hand and maintaining the physical and technical facilities through outsourcing (annual maintenance contract for equipment). Students are asked about their demands and expectations during Students' Satisfaction Survey and accordingly, as per funds available, facilities are augmented.	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

614

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college facilitates the Students' representation and engagement in various administrative, co-curricular and extracurricular activities by adopting the policy of inclusion. Students are part of the Governing Body, the highest administrative body of the institution. Students actively take part in different cultural programmes, youth parliament, quiz, Yoga competitions, extension activities led by the NSS units.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is not yet registered. The process of getting it registered under the Societies Registration Act is on but it is being procastinated by formalities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The objective of the college is to promote inclusive education and bring in more students to the realm of higher education. Since the college is located in a semi-urban area with many students belonging to economically backward families and some of whom are even first-generation learners, its inclusive policy has ensured the admittance of more students of such category. The college has utilized all three installments of funding received from RUSA and plans to introduce Honours courses in Economics and Mathematics in the ensuing academic sessions. The college hosts IGNOU Study Centre (Code 28150) which has been successful in serving the needs of an increasing number of students who want to pursue higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The policy-making bodies of the college, such as the Governing Body and the Teachers' Council, have been responsible for making major academic and administrative decisions. Whenever necessary, students' opinions and feedback have also been considered. The Governing Body represents participative management of the institution because it comprises representatives from each stratum of the institution- employer, teacher, non-teaching staff, nominees of the Government, and the affiliating University. Important resolutions are made in the Teachers' Council through mutual discussion and consensus. However, the COVID-19 outbreak has severely impacted student participation during a significant section of this assessment year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has implemented quality improvement strategies for each of the following:

Curriculum Development : Faculty from each department attend curriculum development meetings of the affiliating University and suggest improvements wherever possible.

Teaching-Learning : The departments organize students' seminars, debates, field surveys to promote participatory learning. Remedial and mentoring classes help students overcome learning difficulties.

Examination and Evaluation : Students are evaluated through semester-end examinations and continuous internal evaluation.

Research and Development : In addition to professional development courses, faculty members are involved in publication in journals and edited books, presentation of papers at conferences, creation of e- contents and SLM. Some faculty members act as Ph.D supervisors.

Library, ICT and Physical Infrastructure : The college library has a rich collection of books, periodicals, and magazines and e-resources.

Human Resource Management : Faculty members and office personnel are equipped in soft skills. Everyone performs assigned academic and administrative duties competently.

Industry Interaction / Collaboration : Unfortunately, the college has not yet achieved much success in this field. Some rudimentary plans are being chalked out.

Admission of Students : Students are admitted solely on merit, and the entire process is conducted online in accordance with

Government guidelines and University regulations.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://www.ksmv.info/mission-and-vision.html
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Please follow the link provide below for the Organogram

File Description	Documents
Paste link for additional information	http://ksmv.info/latest-news/the-functioning-of-the-institutional-bodies-is-effective-and-efficient-as-visible-from-policies-2020-2021/
Link to Organogram of the Institution webpage	http://ksmv.info/latest-news/the-functioning-of-the-institutional-bodies-is-effective-and-efficient-as-visible-from-policies-2020-2021/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Presently the GSLI scheme is in force as a welfare scheme for the teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has no Performance Appraisal System for non-teaching staff. The teachers have to go through and fulfil PBAS criteria

prescribed by the Higher Education Department of the Government of West Bengal, during their Career Advancement. Their performance is being judged and certified by the Coordinator of IQAC, Head of the Institution, one Govt Nominee and one/two Subject Experts nominated by the Vice Chancellor of the affiliating University.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts regular internal audits under the supervision of the Accountant, the Bursar and the Head of the institution. External audit has been done regularly by the Govt approved and nominated agency 'KDSS & Associates' till 2020-21 when COVID 19 broke out. Since then the Govt has not initiated any audit on their part and therefore the external audit has not been done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since the college did not receive any such funds, the question of mobilization of funds is not applicable.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has institutionalized the policies mentioned below as the result of initiatives taken by the IQAC:

1. Organizing programmes on Gender Sensibility: The college has organized a State Level Webinar on Gender Sensitization on 26.12.2021

2. Organizing Programme on Intellectual Property Rights: A Webinar was organized by IQAC on Intellectual Property Rights Awareness on 29.04.2022

3. International Women's Day was celebrated in the College. on 08.03.2022

4. Promotion of one Teacher under CAS has been done.

File Description	Documents
Paste link for additional information	http://ksmv.info/latest-news/international-womens-day-celebration-in-college-on-08-03-2022/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1.) Along with the Teachers' Council and the CBCS Committee, the IQAC periodically reviews the students' progression; the advanced and the slow-learners are accordingly addressed in the Remedial classes.

2.) Students have been oriented towards ICT facilities available at the college and during the lockdown the teachers have also been oriented towards the technical nitty gritty of online classes by one of the technically efficient teachers.

3.) In consultation with the CBCS committee, the IQAC reviews the structure and method of Internal Assessment. Written Tests, Viva-Voce, Project and Home Assignment - all these are tried out periodically.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://ksmv.info/igac.html
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Webinar on Women in Contemporary Society

A state level webinar was organized by the Department of Political science and Sociology in collaboration with the IQAC , Kabi Sukanta Mahavidyalaya on 26th December , 2021. The webinar was entitled `` Women in contemporary society `` . The invited speakers were -- Dr. Sourav Madhur Dey , Assistant Professor and HOD Department of Sociology , The University of Burdwan . Dr. Avisek Karmakar , Assistant Professor , Department of Political Science , Galsi Mahavidyalaya.

The webinar was conducted via Google Meet and about 184 students , faculty and other listeners joined in the webinar. The Webinar was presided over by the Principal of the college , Dr. MD . Salauddin Khan who welcomed all the speakers and participants. The Department of Political Science and the Department of Sociology were represented by Smt Saheli Naik and Sri Sohon Das (both faculty members) whereas IQAC was co -ordinate by Dr. Indrajit Chattopadhyay . The speakers' lectures and the interactive sessions were highly appreciated . The programme ended with a vote of thanks by the organizers.

2. International Women's Day Celebrated on 08-03-2022 [follow the link]

File Description	Documents
Annual gender sensitization action plan	http://ksmv.info/latest-news/international-womens-day-celebration-in-college-on-08-03-2022/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
--

The college presently does not have any such management system ? Solid waste management ? Liquid waste management ? Biomedical waste management ? E-waste management ? Waste recycling system ? Hazardous chemicals and radioactive waste management

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available	C. Any 2 of the above
--	------------------------------

**in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and
distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>? Teachers offer their lectures in a variety of languages (mainly in English, Bengali and Hindi) in classes so that students from multilingual backgrounds may readily grasp what is being taught.</p> <p>? College encourages students to apply for different types of</p>

state government funded scholarships like Kanyashree Prakalpa , Aikyashree Prakalpa), OASIS Scholarship (to assist SC/ST and OBC students who are unable to continue their studies owing to financial hardship), Swami Vivekananda Merit-Cum-Means Scholarship, Scholarships under Beedi Workers Welfare Funds.

? With the active involvement of staff members, students and NSS volunteers, the college observes national holidays such as Independence Day and Republic Day by hoisting the national flag and singing the national anthem to foster the spirit of national integrity. To raise student knowledge of our rich cultural heritage, the institution also commemorates the birth and death anniversaries of great persons like Rabindranath Tagore, Kabi Sukanta Bhattacharya, and Dr. Sarvepalli Radhakrishnan.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Efforts were taken from time to time to uphold constitutional obligations amongst the students and other stakeholders through a constitutional awareness camp organized in our college campus. A sizable number of students and teachers actively participated in the said programme. NSS units of our college are very active to carry out such sensitization programmes. Additionally, during the observation of independence day on 15th August and Republic day on 26th January, a get together is generally organized every year to shed light on the importance of values, duties and responsibilities that a responsible citizen must carry out. National Voter Day is observed with the help of district administration to sensitize students who are new voters. The issue of sensitization of students and employees of the institution is given the top most priority, particularly in the area of national integration and generation of values and ethos with a view to prepare our society towards better living for the present generation and also for the future generation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded
7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above
File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals	
<p>During the observation of Independence Day on 15th August and Republic Day on 26th January, after the flag hoisting ceremony, the speeches of the Head of the institution and others aim to shed light on the importance of values, duties and responsibilities that a responsible citizen must carry out. The college also celebrates occasions such as International Women's Day and International Vernacular Day to raise awareness level among students about the relevance of such commemorative days in our life.</p>	

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice:01 Title: Promoting Natural Resources. The Context: The practice is guided by an attempt to utilize the renewable energy in the campus to the utmost thereby turning the college into a greener and pollution free institute. The Practice:Eco-friendly campus with garden and Solar Energy. The Evidence of Success: Consumption of Electricity has been reduced thereby minimizing the electricity bill expenses. Problems encountered and resources required: The use of Solar energy needs to be maximized and for this purpose financial and technical support from the government is solicited.

Practice:02 Title: Seamless Teaching-Learning during and afterCOVID

The Context: As we switched over to offline classroom teaching, the students had difficulties in coping up . The Practice: Students were re-oriented for offlineclasses and examination. They were put through pen and paper mode of class tests and internal assessments. They were encouraged to use the library.The Evidence of Success: A significant number of students are confident about their performance in University examination.Problems encountered and resources required: A section of students were found lacking in comprehension and their writing speed was reduced. Prolonged practice is needed for upgrading comprehending and writing skill which is indeed a matter of time.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Focus Area: The institute is focused on initiating more students to the domain of higher education.

Reason behind this Priority: Since the college is located in a semi-urban area with a number of students belonging to economically backward families and some of whom are even first generation learners, its inclusive policy has ensured the admittance of more students of such category.

Performance in the Thrust Area:

i) To make the students aware of the economic facilities available from the Government in the form of Students' Credit Card and scholarship under different heads so that they may continue their higher education.

ii) To re-orient the students to the offline classes and to address the difficulties they are facing to switch over to the pen and paper mode of examination.

iii) Kabi Sukanta Mahavidyalaya Study Center (Code 28150) of IGNOU has also succeeded to cater to an ever-growing number of learners choosing a variety of subjects and continuing higher study in Open Learning mode.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To arrange Seminar/Conference/Special Lectures in the college campus.

2. To reactivate subscriptions of e-journals discontinued due to COVID.

3. To organize a series of interdisciplinary lectures by the faculty members of the college for interchange of ideas between faculty and students.

4. To organize Capacity Building Workshop in the college by the faculty members.